

Ref No: VTU / VC –DeanResearch / 2015/ 02/dt 11.03.15

Chapter Name : VC –DeanResearch

Date/Time of Meeting : 11.03.15/ 10.30 a.m to 11.30 a.m

Location of Meeting : Board Hall

Members Present :

- | | |
|------------------------------|---------------------------|
| 1. Prof. Beela Satyanarayana | Vice Chancellor, Chairman |
| 2. Dr.Elango | Dean Research |
| 3. Dr.Jothilakshmi | Joint CoE |
| 4. Mr.Bhaskar | Co-ordinator, Research |

Item No 2.1 : PhD Brochure

Discussion :

1. The chair asked to prepare a Brochure for Ph.D programmes in VTU, indicating the department wise specializations and research facilities available in the university.
2. The Chair said that soft copy can be uploaded in the website and hardcopy can be kept in the Departments and office of Dean Research.

Action :

Dean Research shall prepare the brochure and submit for approval.

Item No 2.2 : Six months schedule

Discussion :

1. The chair said that review of PhD scholars has to be scheduled in the Academic calendar 2015 – 2016, duly signed by Deans and Director R&D with approval of Vice Chancellor.

Action :

Dean Research shall take necessary steps to implement the process.

Item No 2.3 : Course work status of PhD students

Discussion :

1. The chair enquired the status of course work done by the Ph.D students.
2. The Chair instructed Dr.Jothilakshmi and Mr.Bhaskar to prepare the list Ph.D students and their status of course work

Action :

Dr.Jothilakshmi and Mr.Bhaskar shall submit the report on or before 25th March 2015.

Item No 2.4 : Syllabus for Course work

Discussion :

1. The chair said that as per the regulation, the drafted new syllabus for any new course work has to be recommended by Doctorial Committee members followed by Chairperson of Doctorial Committee and then Dean Research will submit to the office of CoE with the approval of Vice Chancellor.

2. The Chair also said that Doctorial Committee members have to submit the list of external examiners for evaluation of course work papers.

Action :

Dean Research shall take necessary steps to implement the process.

Item No 2.5 : Plagiarism Report

Discussion :

1. The Chair said that plagiarism report of the publication of the scholar has to be attached with thesis report and based on the report, Vice Chancellor will approve for submission of thesis.

Action :

Dean Research shall take necessary steps to implement the process.

Item No 2.6 : Vacany Position

Discussion :

1. The Chair asked the Dean Research to submit the list of Vacancy Position in Ph.D Programme and it should be displayed in the website.
2. The Chair also said that once any supervisor wants to leave the university, alternative arrangement for supervising the Ph.D work had to be done properly before leaving. The change of supervisor has to be authorized by Vice Chancellor.

Action :

Dean Research shall take necessary steps to implement the process.

Item No 2.7 : Fees Revision

Discussion :

1. The chair is of the opinion that the present revenue on Ph.D programmes is not meeting the expenditure and asked to find out the fee structure of other institutions and submit the report.

Action :

Dean Research shall submit the report.

Next Meeting will be scheduled on March 23rd 2015.

ANNEXURE - A
ACTION TAKEN REPORT FOR THE MEETING CONDUCTED ON 24.11.14

Item No	Item	Action discussed	Action Taken
1.1	Statistical Report for PhD Students	a. Total number of students registered: b. Last Admission date: c. Number of students completed d. Number of students awarded degree. e. Number of students submitted synopsis/Thesis. f. Number of students completed the course work.	a. 225 b. 31/01/2015 c. – d. 17 e. 2 f. Information has been requested to COE office
1.2	Progress of students by Department wise	The chair said that department wise progress of PhD students have to be submitted in all the meetings.	Reports submitted
1.3	Broucher for Research Proposal Discussion	1. The chair said that Broucher for Research Proposal has to be prepared by indicating the facilities available, specializations available in each discipline. 2. The chair also said that students could not able to progress as per our University regulations are need to be instructed for discontinuation\	1. Requested to Mr. Alex to get ready hard copy for each students 2. Dean research studies office already has explained our university regulation to each students. Students are aware of that.
1.4	Collaborative Research Guidance	1. The chair said that collaborative research guidance can be offered in our University. 2. The chair suggested that since our University is not offering MPhil Programme, our research guidance number can be increased from 8 to 10 Since our University is not offering MPhil Programme and treating guidance of 5 M. Phil students equal to 2 Ph.D students (as per UGC norms, one can guide 8 Ph.D and 5 M. Phil). The chair said that letter has to be written to the UGC requesting the above	1. It is being offered in our university 2. We will discuss the possibility of writing such letter with some experts
1.5	PhD Guidance by Basic Science Faculty Discussion	1. The Vice Chancellor said that our university has UG and PG programme in Engineering and Management. But we have highly qualified faculty in Basic Sciences who are involving in quality research in the area concerned to Computers, Electronics, Electrical and Mechanical. In view of this, these faculties may be permitted to guide PhD scholars in the fields relevant to main streams of Engineering in the respective departments. 2. The chair said that by following this university can provide more opportunities to the needy students.	1. All CSE research scholars are being transferred to core department. 2. We will discuss the possibility of writing such letter with some experts
1.6	Review of Research Programme Discussion	1. The chair said that University has to fix some schedule for getting the progress review of PhD Scholars for every 6 months irrespective of their date of admissions. 2. The chair suggested that external experts can be called for alternate reviews.	1. As part of our university Ph.D programme we already implemented that every students must present in research review meeting biannually. It is on track. 2. We are inviting external experts for every meeting but we are maintaining the number of students for one research meeting is five or more.